

UUP Board Minutes for August 6, 2017: UCC/UUP Library from 2:00-4:00 p.m.

Attending: David Perry, Rev. Theresa Novak, Mary Bevins, Dean Watson, Sharon Davie, Ed Hootstein; Marlene Abel was absent

Opening

1. Motion to approve minutes of previous meeting by Dean, 2nd by David, approved by all with amendments.

-Follow-up: Mary moved and Sharon seconded a motion that BOT minutes will focus on decisions rather than discussions.

2. Covenant of Right Relations/Bylaws

-Ellen Beeler and Leslie Harrison will soon submit a draft to Rev. Theresa of the Covenant of Right Relations for the Congregation. A BOT committee is also drafting a Covenant of Right Relations for the Board.

-A BOT committee is revising UUP bylaws which require the congregation's vote for approval.

3. Music Program

-Jesus Contreras submitted a letter of resignation as Music Program Director effective August 6, 2017.

-Rev. Theresa will draft a letter to inform the Congregation of his resignation; David Perry will write a letter to Mr. Contreras.

-BOT has authorized David Dodd to look into a pianist to accompany hymns and other music as an independent contractor for three services per month. David and the Board favor the selection of Will Johnson, who has played for UUP in the past.

-David Dodd will share plans with BOT for the continued Music Program, and in particular, description and elements of the new Music Associates Program.

4. BOT Liaisons for Specific UUP Committees

-Each BOT Member will serve as a liaison to a congregational committee to facilitate two-way communication. The purpose of this arrangement is to pass on appropriate Board information to each committee chair and to be updated by the chair on committee decisions, meetings, notifications etc.

-Assignments are:

Ed Hootstein – Caring Circle, Men's Group

Sharon Davie – Membership, Women's Group

Dean Watson – Worship, Religious Education: both child and adult (e.g. Chalice Circles)

Marlene Abel – Fun and Fellowship, Annual Retreat

Mary Bevins – Social Justice (Green Team, NBOP)

David Perry – Music Program

5. Minister Search

-A search for a new minister is the Board's most important and urgent business. A timeline for the minister search is forthcoming in the September BOT meeting.

-There are specific requirements for hiring a ½ time or ¾ time contractual or called minister. At this time, UUP funds are sufficient for a ½ time minister only. A called minister enables UUP to

hire a person who the congregation may want to keep indefinitely, whereas a contract minister's time is limited.

-If the Search Committee wants to hire a person who has preached at UUP, s/he must not have preached at UUP within the past two years.

-A UUP Ministerial Settlement Representative can provide assistance and information for BOT decision to choose a minister.

6. Miscellaneous

Annual Retreat - Enchanted Hills is not available for Memorial Day in 2018. Marlene Abel, Diana Spaulding, and David Perry are visiting alternative places and will make decisions about the location and times for the 2018 gathering. T. Hathaway scholarship funds can be used for increased costs if necessary.

BOT is seeking an individual(s) to provide child care for Sundays during services.

The Board is beginning to explore ways in which UUP's Religious Education Program can include upper elementary- and middle school-age children. Currently RE serves primarily younger children and youth.

BOT will work more closely with UCC on the condition of the kitchen and other concerns to improve the social coffee hours.

Sharon reported that 50 people participated in Chalice Circles in the most recent groups. Chalice Circles will be offered again beginning in October, with an increased number of groups.

Next Meeting – Sunday September 10 at 2:00 p.m. in the UCC Library.

Submitted by Ed Hootstein, Secretary on August 12, 2017