<u>Minutes, UUP BoT, June 4, 2018</u>

Present: David Perry, Dean Watson, Marlene Abel, Mary Bevins
Absent: Sharon Davie

Check-in

General Assembly
Elliot and Leslie Harrison-Lee will attend GA in Kansas this summer.
<u>David</u> will ask them to be our delegates and if so will procure their credentials.

Board Positions
Phil Boyle advises us we have one new candidate for the BoT. That person will be presented along with new officers to the congregation for approval on June 10.
The BoT slate of officers for 2018/2019 is
  1. President - David Perry
  2. President-elect - Mary Bevins
  3. Other Board duties to be determined by the BoT at a later date.
  4. Treasurer - Linda Conley, will not be a member of the BoT

Budget Finalization
Taking into account the comments and suggestions made at the Budget listening circle on June 3, the Board agreed to tweak the final proposed budget as follows:
  1. Increase Sound Tech position from $1000 to $1600
  2. Separate RE Director and Youth Advisor to
    a. RE Dir $ 13,614
    b. Youth Advisor $ 3120 (based on 39 weeks)
  3. Reduce Quickbooks from $700 to $400
  4. Increase coffee hour from $500 to $800
  5. Increase membership supplies from $180 to $250
In order to balance these changes the Board agreed to increase Carryover income from $8000 to $9000

RE
1. Marlene reported that the RE committee met June 3. Mark Niemann led the group in preparing a UUP Visioning document for RE in 2018. They plan to prepare for an all-families meeting in August to get RE going in the Fall.
2. We discussed the RE director position and agreed that we need to find out from Suzanne directly what her plans are. We also agreed that since Rev. Theresa left, there has been no direct supervision of the RE director. We do not know what direction or supervision has been supplied to Suzanne in the past. We agreed it is the Board's responsibility, in absence of a minister, to supervise staff. It is also our responsibility to be a good and fair employer. To that end <u>David and Mary</u> will meet with Suzanne to ascertain her plans and establish mutual expectations. <u>David</u> will set up a meeting.

Congregational Meeting
Our Congregational meeting will be held in the Sanctuary after service on June 10.
The agenda is as follows:
      1. Chalice Lighting/Welcome. <u>Dean and David</u>
      2. Acknowledgement Presentation. <u>Marlene and Mary</u>

3. Retreat Presentation. Diana Spaulding
4. Budget approval. David
    a. David will email final proposed budget to all members prior to the meeting. He will also have paper copies available.
    b. Marlene will have paper ballots available in case a secret ballot is requested.
5. Board Members, Officers, Delegates
    a. New Board Member(s). Phil Boyle
    b. 2018/2019 officers. David
    c. GA delegates. David
6. Closing. Dean

2018/2019 BoT Areas of Focus
Bylaws
Building Stewardship
Long Term Planning
RE

TWAUUP
Mary will find people to write lead articles for TWAUUP for the next month.
Marlene will write this week's article, on the year in review.
Dean will write one on the Ogren Fund to appear in the next three weeks, depending on when Suzanne writes her regular piece

Minister Compensation Team
The Board determined the make-up of a team to negotiate with our future minister regarding compensation. The team will be comprised of one BoT member, one member of the Search Committee and one member to be chosen by the first two members by mutual agreement.
Mary will contact James Coyne to ask that the Search committee notify the BoT of their selection prior to our next BoT meeting July 2.

Next Months Agenda
1. Discuss upcoming new UCC rental agreement; Marlene will email current contract to Dean and Mary.
2. Plan for minister compensation team
3. Discuss ways to ensure our relationship with our new minister is successful
4. Determine Board member duties for upcoming year.
5. Begin long term planning /calendar
6. Discuss possible BoT retreat with new minister

Closing